

# BLDG 3015 CONTRACT MANAGEMENT

**Credit Points** 10

**Coordinator** Wenchi Shou ([https://directory.westernsydney.edu.au/search/name/Wenchi Shou/](https://directory.westernsydney.edu.au/search/name/Wenchi%20Shou/))

**Description** This subject provides students with the knowledge and skills to manage building contracts, expanding on knowledge gained in the first year core subject Contract Administration. Students learn the professional practice skills for quantity surveying and contract administration services during construction. Knowledge gained in this subject will benefit students aspiring to careers such as Contract Managers and Quantity Surveyors.

**School** Eng, Design & Built Env

**Discipline** Building Construction Management

**Student Contribution Band** HECS Band 2 10cp

Check your HECS Band contribution amount via the Fees ([https://www.westernsydney.edu.au/currentstudents/current\\_students/fees/](https://www.westernsydney.edu.au/currentstudents/current_students/fees/)) page.

**Level** Undergraduate Level 3 subject

**Incompatible Subjects** GEOM 2002 Quantity Surveying 2

## Restrictions

Must be enrolled in the following construction programs:

6031 Diploma in Building Design Management/Bachelor of Building Design Management

6032 Diploma in Construction Technology/ Bachelor of Construction Technology

6045 Diploma in Construction Technology/ Bachelor of Construction Technology

3727 Bachelor of Building Design Management

3692 Bachelor of Construction Technology

3762 Bachelor of Construction Management (Honours)

## Assumed Knowledge

Basic knowledge of contract administration and the related concepts

## Learning Outcomes

1. Analyse different standard forms of contracts and documents and the role of digital procurement
2. Prepare progress valuations and cost reports for a construction project
3. Prepare cash flow forecasts for a construction project
4. Evaluate contractual claims and its management process in real project scenarios
5. Present findings and recommendations in a clear, structured and professional manner
6. Work independently and collaboratively in an ethical and responsible manner with awareness of diversity

## Subject Content

- Standard forms of contracts
- Digital procurement
- Progress valuation and cost reporting
- Valuation of change orders
- Cash flow forecast and financial statements
- Extension of time claims
- Loss and expenses claims

## Assessment

The following table summarises the standard assessment tasks for this subject. Please note this is a guide only. Assessment tasks are regularly updated, where there is a difference your Learning Guide takes precedence.

Type	Length	Percent	Threshold	Individual/Group Task
Quiz	30 minutes	20	N	Individual
Report	2000 words	40	N	Individual
Professional Task	2000 words	30	N	Group
Reflection	500 words	10	N	Individual

Teaching Periods

## Spring (2022)

### Penrith (Kingswood)

#### Day

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View timetable ([https://classregistration.westernsydney.edu.au/even/timetable/?subject\\_code=BLDG3015\\_22-SPR\\_KW\\_D#subjects](https://classregistration.westernsydney.edu.au/even/timetable/?subject_code=BLDG3015_22-SPR_KW_D#subjects))

### Parramatta - Victoria Rd

#### Day

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## Spring (2023)

### Parramatta - Victoria Rd

#### On-site

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