

BLDG 2012 CONTRACT ADMINISTRATION (WSTC)

Credit Points 10

Legacy Code 700309

Coordinator Robert Paluzzano ([https://directory.westernsydney.edu.au/search/name/Robert Paluzzano/](https://directory.westernsydney.edu.au/search/name/Robert%20Paluzzano/))

Description In this unit, students will examine and investigate the contractual aspects with respect to time, cost, quality and scope in building contracts. The students will develop technical skills for the administration of construction contracts and be able to prepare payment certificates and cash flow statements.

School Eng, Design & Built Env

Discipline Building Construction Management

Student Contribution Band HECS Band 2 10cp

Check your HECS Band contribution amount via the Fees (https://www.westernsydney.edu.au/currentstudents/current_students/fees/) page.

Level Undergraduate Level 2 subject

Equivalent Subjects BLDG 2011 Contract Administration

Incompatible Subjects GEOM 2002 Quantity Surveying 2

Restrictions Students must be enrolled at The College. Students in Extended programs must have passed 30 CPs of preparatory subjects prior to enrolling in this subject.

Learning Outcomes

On successful completion of this subject, students should be able to:

1. Identify various forms of contracts and related standards
2. Identify key contractual aspects in a building contract
3. Examine and evaluate contractual claims
4. Prepare progress valuations and reports for different contract types
5. Prepare cash flow forecasts for a construction project

Subject Content

- 1.Types of contracts - fixed price, cost plus and measurement contracts
- 2.Standard form contracts
- 3.Post contract management
- 4.Insurance and Bonds
- 5.Subcontracting arrangements and supply contractor relationships
- 6.Valuation of change orders
- 7.Claims management
- 8.Progress reports, payments, and compliance monitoring
- 9.Cash flow forecast and financial statements
- 1.Types of contracts - fixed price, cost plus and measurement contracts
- 2.Standard form contracts
- 3.Post contract management
- 4.Insurance and Bonds
- 5.Subcontracting arrangements and supply contractor relationships
- 6.Valuation of change orders
- 7.Claims management
- 8.Progress reports, payments, and compliance monitoring
- 9.Cash flow forecast and financial statements

Assessment

The following table summarises the standard assessment tasks for this subject. Please note this is a guide only. Assessment tasks are regularly updated, where there is a difference your Learning Guide takes precedence.

Item	Length	Percent	Threshold	Individual/ Group Task
Quiz	30 minutes	20	N	Individual
Case Study	2,500 words	40	N	Individual
Report	2,500 words	40	N	Individual

Teaching Periods

Term 2

Penrith (Kingswood)

Day

Subject Contact Robert Paluzzano ([https://directory.westernsydney.edu.au/search/name/Robert Paluzzano/](https://directory.westernsydney.edu.au/search/name/Robert%20Paluzzano/))

View timetable (https://classregistration.westernsydney.edu.au/even/timetable/?subject_code=BLDG2012_22-T2_KW_D#subjects)

Term 3

Penrith (Kingswood)

Day

Subject Contact Robert Paluzzano ([https://directory.westernsydney.edu.au/search/name/Robert Paluzzano/](https://directory.westernsydney.edu.au/search/name/Robert%20Paluzzano/))

View timetable (https://classregistration.westernsydney.edu.au/even/timetable/?subject_code=BLDG2012_22-T3_KW_D#subjects)